



87 Edgell Rd.
Framingham, MA 01701
508-875-1001
Director.phns@gmail.com

Plymouth House Nursery School Application

Please complete this application form for each child you would like to submit an application for to enroll in the **2025-2026 school year** at Plymouth House Nursery School. This form can be returned by email to Jenn Gunnell at director.phns@gmail.com, mailed to the address above, or dropped off during school hours.

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Child's Name: _____ Date of Birth: _____

Parent/Guardian: _____ Parent/Guardian: _____

Relationship to Child: _____ Relationship to Child: _____

Home Address: _____ Home Address: _____

Phone Number: _____ Phone Number: _____

Email Address: _____ Email Address: _____

Name & Age of Siblings: _____

How did you hear about our school? _____

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Indicate your 1st choice and 2nd choice of desired schedule for our Morning Program (8:30-11:45am):
(Refer to Schedule Options form for choices)

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|-----------------------|--------|---------|-----------|----------|--------|
| First Choice: | | | | | |
| Second Choice: | | | | | |

Are you interested in Early Drop-Off (8:00-8:30am)? ____ Yes ____ No

If Yes, please indicate which days:

If 1st choice schedule: _____

If 2nd choice schedule: _____

Are you interested in Stay Day (11:45-1:00pm, 11:45-2:30pm, 11:45-3:30pm)? ____ Yes ____ No

If Yes, please indicate which days/times:

If 1st choice schedule: _____

If 2nd choice schedule: _____

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Parent/Guardian Signature: _____ Date: _____



Tuition Policies and Procedures

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|------------------------------|--|
| Tuition: | The monthly tuition is based on a school year's tuition, September through June, divided into 10 equal payments. No reductions are made for absences, holidays, weather related cancellations or school vacations. |
| Payment: | Invoices for monthly tuition are sent through our family app, ProCare, on the 1 st of the month. All payments are due by the 5 th of each month, September to May. The month of June is prepaid as your Enrollment Deposit (see below). There is a Late Fee of \$20 for tuition not paid by the 10 th of the month. |
| Payment Options: | Payments can be made through our family app, ProCare, via ACH transactions. This is our preferred method of payment. However, checks, money orders, and cash are still acceptable forms of payment. We do not accept credit card payments. |
| Registration Fee: | \$125 per family, per year, nonrefundable. |
| Enrollment Deposit: | A deposit equal to one month's tuition is due at the time of acceptance, which is credited as a prepayment towards the June tuition of the school year you are applying for (ex: June 2026 for the 2025-2026 school year). This payment cannot be applied toward any other month's tuition regardless of early withdrawal from the program. Please see <i>Withdrawal</i> information below for terms regarding a refund of deposit. |
| Extended Day Options: | We do offer Early Drop-Off and Extended Day (Stay Day) options. Families can enroll in these programs as part of their typical schedule, or on a drop-in basis (if space is available). Additional tuition fees apply. |
| Late Pick-Up: | A late fee of <i>\$5 per minute per child</i> applies to late pick-ups based on your child's contracted dismissal time. |
| Sibling Discount: | A tuition discount of 5% per child will apply to the Morning Program tuition. Discounts do not apply to Early Drop-Off or Extended Day tuition. |
| Withdrawal: | A 30-day written notice is required for withdrawal from the program. The Enrollment Deposit is nontransferable, regardless of early withdrawal, and is nonrefundable after July 15 th of the upcoming school year. If withdrawal notice is given prior to July 15 th for the upcoming school year, the Enrollment Deposit is refundable minus \$75.00. |

Our Parent Handbook & Health Care Policy can be found on: www.plymouthhousenurseryschool.com

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Parent/Guardian Signature: _____ Date: _____